

PEORIA CIVIC CENTER AUTHORITY
Minutes of June 25, 2009
Regular Meeting No. 9

Chairman Couri called the regular meeting of the Peoria Civic Center Authority to order at 4:25 p.m., Thursday, May 28, 2009 at the Peoria Civic Center in Meeting Room 405.

AUTHORITY MEMBERS PRESENT:

Chairman Peter Couri
Commissioner Rebekah Bourland
Commissioner Laraine Bryson
Commissioner Leonard Unes
Commissioner Ken Goldin
Commissioner Pat Roesler (arrived at 4:30 pm)
Commissioner Ryan Spain

AUTHORITY MEMBERS ABSENT:

Commissioner Dan Murphy
Commissioner Dan Silverthorn
Commissioner Brent Lonteen

SMG/PCC STAFF PRESENT:

Debbie Ritschel, General Manager
Jim Wetherington, Assistant General Manager
Shaun Schoonover, Director of Finance
Will Kenney, Director of Operations
Robin Barnes, Director of Convention Sales
Bill Woosley, Centerplate General Manager
Kim Strong, Facility Manager

OTHERS IN ATTENDANCE:

Dave Stuckel, Corporation Counsel for the PCCA

MOTIONS:

DISCUSSION ITEMS:

CONSENT AGENDA:

Commissioner Bryson made a motion to approve the Consent agenda as submitted. Seconded by Commissioner Goldin. **Approved unanimously by voice vote.**

APPROVAL OF MINUTES:

Commissioner Unes made a motion to approve the minutes from the **May 28, 2009 regular meeting.** Seconded by Commissioner Goldin. **Approved unanimously by voice vote.**

MOTIONS:

DISCUSSION ITEMS:

GENERAL MANAGER'S REPORT:

Deb Ritschel, General Manager, reported the following:

- SMG's Sandie Aaron won the Women of Influence award from *Venues Today* magazine.
- Performance reviews for all full time staff are being conducted.
- The R-Roots campaign is in full swing and a detailed report will be made at the July Authority meeting.

CAPITAL COMMITTEE REPORT:

Commissioner Goldin reported the Capital Committee met with the City engineering department as well as landscape architects regarding the TIF grant for the Jefferson Avenue project. A final recommendation for the full Authority should be ready soon. The drop off point on Jefferson Ave. will be eliminated. It was suggested to call the area the "Mayor's Plaza" to honor present and past Peoria mayors and to request contributions from them.

Will Kenney reported staff continues to work with SEDAC on the energy management audit. Most information is being gathered offsite. The physical audit of the equipment will take place on June 26, 2009. In approximately two weeks, a recommendation from SEDAC should be received. Various applications for energy grants can then be submitted.

FINANCIAL REPORT:

Shaun reviewed the monthly financial report as submitted and made the following report for May, 2009.

- There were 37 events for May vs. 40 budgeted.
- There were no meetings contracted vs. 5 budgeted.
- There were 472 events to date vs. 514 budgeted.
- Concerts were 4 vs. 3 budgeted.
- Event income was \$217,333 vs. \$253,704 budgeted.
- Other income was \$145,232 vs. 161,350 budgeted.
- Ticket incentives and concession utility reimbursement were under budget for the month.
- Expenses were significantly under budget.
- HRA subsidy is under budget by

MOTIONS:

DISCUSSION ITEMS:

approximately 25% for the year.

- The 2009/2010 budget is currently being worked on and will be ready for review by the July Authority meeting. After reviewed by the Authority, the budget will be open to the public for 30 days. Approval will take place in August.

PACVB

In the absence of Brent Lonteen, CEO of the Peoria Convention & Visitors Bureau, Debbie Ritschel reported on the Strategic Planning meeting recently held at the PACVB. The focus was on sales and accountability was discussed. It has been recommended that the PACVB and PCC create joint targets and goals. A new Director of Sales will soon be hired.

OLD BUSINESS:

STRATEGIC PLANNING MEETING UPDATE:

Commissioner Bourland reported three Strategic Planning Meetings have been held with one more scheduled for June 30.

Chairman Couri has talked with Commissioner Murphy regarding his leadership on a committee that will deal with ongoing strategic planning.

NEW BUSINESS:

PROPOSED SLATE OF OFFICERS

Commissioner Unes proposed the following slate of officers for the 2009/2010 fiscal year:

Chair	Peter Couri
Vice Chair	Ken Goldin
Secretary	Laraine Bryson
Treasurer	Dan Silverthorn

APPROVAL TO CLOSE NOMINATIONS:

Commissioner Bourland made a motion to close nominations. It was seconded by Commissioner Goldin. **Approved unanimously by voice vote.**

APPROVAL OF SLATE OF PROPOSED OFFICERS:

Commissioner Unes made a motion to approve the slate of officers as presented. The motion was seconded by Commissioner Bourland. **Approved unanimously by voice vote.**

APPROVAL OF CENTERPLATE CAPITAL

Chairman Couri opened the floor for other nominations.

Chairman Couri thanked Commissioner Unes for the recommendations and reported the new officers will begin their terms on July 1, 2009.

MOTIONS:

FUND EXPENDITURE:

Motion was made by Commissioner Bryson and seconded by Commissioner Goldin to approve the Centerplate 1% Capital Fund Expenditure in the amount of \$16,000 for portable bars and assorted glassware. **Approved unanimously by roll call vote:**

Commissioner Bourland	Aye
Commissioner Bryson	Aye
Commissioner Goldin	Aye
Commissioner Unes	Aye
Chairman Couri	Aye

DISCUSSION ITEMS:

CENTERPLATE 1% FUND REQUEST:

Bill Woosley, Centerplate General Manager, requested a 1% capital expenditure in the amount of \$16,000 for portable bars and assorted glassware.

Chairman Couri announced Suzette Boulais from ArtsPartners will be in attendance at the July 23, 2009 Authority meeting and will request a two-year contract extension and financial support in the amount of \$75,000.

Chairman Couri also announced Commissioner Bourland has agreed to continue as a member of the Authority until Mayor Ardis selects another candidate for her position. She will continue to serve on the Capital Committee for the time being.

Commissioner Goldin reported he recently chaired a Bradley event at the Civic Center and wanted everyone to know he was very pleased with Centerplate and the staff of the Civic Center. He said the event was a huge success and thanked everyone for their efforts.

Debbie Ritschel invited the Authority to attend a ballgame on July 13 in which all full time and part-time employees (over 1,000 hours) will be in attendance.

ADJOURNMENT:

There being no further business to discuss the meeting was adjourned at 5:30 pm.